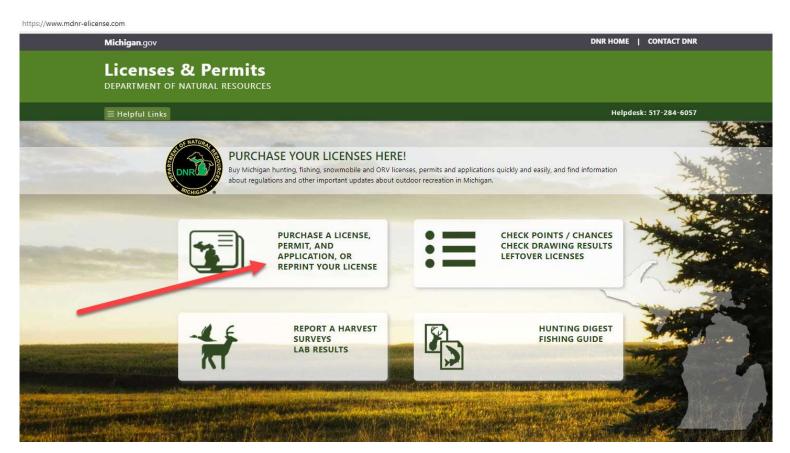
## **How to Access Safety Certificates in eLicense**

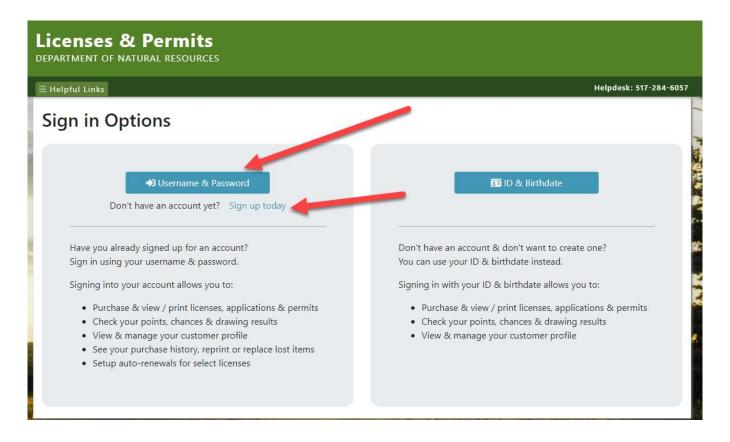
Students who have previously completed a Michigan hunter, bow, marine, ORV, snowmobile or trapper education course and their original certificate has been lost or damaged, or they need their safety certificate number may be able to obtain a copy of their certificate from our online license system called eLicense. Students are not required to purchase anything to access the system.

Go to: <a href="https://www.mdnr-elicense.com/">https://www.mdnr-elicense.com/</a>

**Click on** Purchase a License, Permit, and Application, or Reprint Your License



All safety certificate records are now house in the Michigan DNR eLicense system which is accessible to you via your eLicense account. You must have an account to access it.



- If you are first time user, you need to sign up for a new account so select
- If you have been here before, have the same email but forgot your username

  password, Select 

  Use Forgot Username or Forgot Password

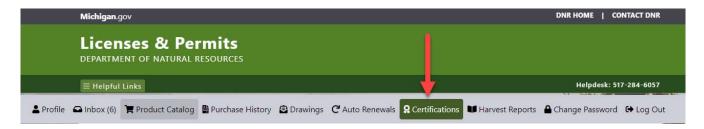
  Use Forgot Username or Forgot Password

Sign up today

- If you have been here before but do not have your same email, you will need to create a new account so select

  Sign up today
- You will NOT be able to locate your certificate using ID and Birthdate sign-in Option.

Once you are log in, locate "Certifications" in the top gray bar and select it.



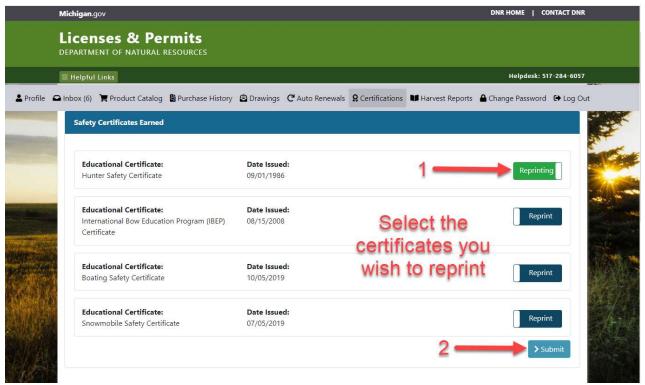
In the certifications tab, you will be able to reprint your certificate. Replacement certifications will be emailed to address that you have on file. If you need to update your email, please do so under "Profile" in the top ribbon prior to requesting a duplicate.

If you just created a new account, please allow for 48hrs for the system to find and connect your certificates. If after 48hrs, no certificates are automatically found, please follow the Certificate Help.

Click on the "Certifications" tab to see your safety certificates. You can select which certificates you would like to "Reprint" and click the submit button. After you click the submit button, the certificates you selected will be emailed to you.

Your certificate number will appear on the certificate emailed to you.

If you feel you have earned a certificate that is not listed or you just created your account, please scroll



to the bottom of the page, and click on "Certificate Help." Be sure to include as much information as

possible that was listed in the "Need Help with Safety Certificates" to help us locate your certificate. Fully Name and Date of birth are the most important. If you name has ever changed, please be sure include that as well. We will respond as soon as we can but please allow approximately 14 business days for a response. Each Certificate Help ticket is reviewed by an individual.

